

**Minutes of the Meeting of the SA Rally Panel held on the
15th of June 2015 in the CAMS SA/NT State Office Conference Room
3/43 King William St, KENT TOWN, SA**

Present:

A. Admiraal	Chairperson
C. Gray	Secretary
G. Brown	SEAC (on phone link up)
T. Franklin	ACRM
H. Nott	SDCC
P. Hutchins	SMCSA
W. Mason	SDCC
H. Lowe	WACC (Proxy for A. Gooley)
B. Lowe	WACC

Apologies:

W. Mason	SDCC – Proxy to M. Clements
A. Dunn	Past Chairperson
D. Langfield	SCCSA
M. Selley	ARCom
J. Lange	Series Checker
P. Kidsley	SMCSA

Visitors:

M. Clements	Board Member
H. Ryan	Dedicated Rally Car Rep.
I. Stanellis	Scouts RoSA
R. Jones	Scouts RoSA
F. Wood	YO Coordinator

05-1506-42-01 Opening
The Chairman opened the meeting at 7.30pm and welcomed Panel Members and visitors.

05-1506-42-02 Visitor Reports
Ivar and Ryan updated the panel with the progress of the Scouts RoSA event. They presented a new charity incentive for drivers/teams. Posters were presented outlining the programme, their charity is Childhood Cancer. The stages are set, regulations are online, but concern is still for number of registered officials.
Felicity Wood from the YO (Young Officials Team) spoke to the panel about the progress of the initiative. She has met with WACC to discuss the programme, of which it has been well received. It was outlined what kind of jobs the kids can do and what they will experience. The programme has the potential to run at Scouts RoSA.

05-1506-42-03 Minutes of Previous Meeting
The April minutes as tabled with amendments are accepted as a true and accurate reflection of the meeting held.
Moved: B. Lowe **Seconded:** H. Nott **Carried**

05-1506-42-04 Business Arising From These Minutes

05-1506-42-04.01 Actions completed

Minute No	Action	By
05-1504-42-07.03	Posters – presented – to be printed and distributed.	A.Admiraal

	<p>enable accurate reconciliation of the accounts and outstanding invoices. 08/12/14 05-0812-42-07.06 CAMS will not invoice until we sort it out as nothing to base upon 12/01/15 Ongoing 16/03/15 A. Admiraal to contact respective clubs in regards to invoices. In regards to this issue, it has been raised that there is the need for the panel to introduce the position of Finance Officer. Jason Lange offered to fill this position. Motion: Create the position of Finance Officer – non voting position. Moved: M. Clements Seconded: P. Kidsley Carried 11/05/15 Invoices and balances are to be re checked prior to any further discussion. 15/06/15 Invoices & receipts were presented. Issues with numbers of entrants as per the invoices was raised (due to nature of the event) SEAC & SDCC to be notified and new invoices to be issued. WACC have presented their invoices along with receipts from CAMS. Motion: To accept the following to be accurate: Invoices: 10156357, 10166410, 10166408, 10166416 Invoices: 10166409 & 10166407 need to be rechecked by the clubs who have issued them. Motion: Due to SDCC not drawing from the Road Repair Fund (in the previous event) and having paid into it as per rules, that their invoice is paid in full. Moved: B. Lowe Seconded: P. Hutchins Carried Motion: If the WACC Invoice is correct, pay it back Moved: P. Hutchins Seconded: W. Mason Carried</p>	<p>A.Admiraal J.Lange</p>
<p>05-1206-42-07.2</p>	<p>Contact Laurene for information on who created previous honour board. Speak to external parties if necessary. 11/11/13 Quotes have previously been sought. H. Ryan to endeavour to find and table at next meeting 09/12/13 Ongoing 17/03/14 Work to continue once other important issues sorted. 14/04/14 T. Franklin has had quote for 12mths. Quote to be re sent to panel. A. Dunn permission to action Moved: A. Admiraal Seconded: R. Marratt Carried 12/05/14 Still waiting on quote 16/06/14 Quote received. To be discussed next meeting 22/09/14 Keep existing format for board (same as previous) Moved: R. Marratt Seconded: A. Admrial Carried Need CAMS badge (logo) – which one? T. Franklin Quote \$506 inc GST Need invoice produced straight away A. Dunn will order 12/01/15 Ongoing 09/02/15 Ongoing 16/03/15 T. Franklin to follow this up. Board has been ordered. 11/05/15 On Going 15/06/15 On Going</p>	<p>A. Admiraal T. Franklin</p>

- 05-1506-42-05(a) Correspondence In**
Letter from Classic Outback Trial, dates for 2016 event (17-24th June)
Letter from Festival Rally. Event has been withdrawn
SOP – Scrutineer “Log Book” minimum requirements.
- 05-1506-42-05(b) Correspondence Out**
Nil
- 05-1506-42-05(c) Electronic Decisions**
Nil
- 05-1506-42-06 Reports**
- 05-1506-42-06.01 Scrutineering No Report this meeting
- 05-1506-42-06.02 ACRM No report this meeting
- 05-1506-42-06.03 Promotions
Posters have been finalized. Printing to be done and distributed prior to Roberstown Rally.
- 05-1506-42-06.04 ARCom
We have had a request from ARCom for nominations for potential Clerk of Course for WRC at Coffs Harbour ‘replacements’
- 05-1505-42-06.05 Checker’s Report
SARRS – discussion was held regarding current Series Regulations. There seems to be confusion regarding Classes. It will be encouraged that future event organisers are to document the different type of Classes prior to the event. This should lessen the incidents of incorrect Classes being chosen.
Awards – Trophies from 2014 to be presented at the next Rallysprint event.
Tynan Brice Trophy – Class Trophy & Clubman Trophy need to be organised and issued.
Perpetual Trophy – to be issued in 2016
- 05-1506-42-06.06 Finance
Invoices/Receipts for Road Repair Fund & Trophy Fund were presented
Statements as to current funds available were discussed.
- 05-1506-42-06.07 Scouts Rally of SA
I.Stanellis updated the Panel as to the event’s current proceedings.
- 05-1506-42-07 General Business**
- 05-1506-42-07.01 State Officiating Panel have requested the minimum requirements that SARP would expect from a scrutineer who is issuing vehicle Log Books would be. Discussion was held and it was ascertained that we would expect that they would be the holders of a CAMS Scrutineer’s Silver licence.
Moved: P. Hutchins **Seconded:** G. Brown **CARRIED**
- 05-1506-42-08 Any Other Business**
M. Clements – Mid Murray Motorplex has new roads. Looks good for next Rallysprint
G. Brown – Vic Challenge, very good attendance.

The Chairperson thanked all members for their contributions to this evenings meeting.
Meeting closed at 10.30pm

Next Meeting Notification

The next meeting of the SA Rally Panel will be held on Monday the 11th of June commencing at 7.30pm.

Actions Arising From These Minutes

Minute No	Action	By
05-1505-42-07.06	Invoices to be paid or Clubs to be notified to check Invoices issued	A. Admiraal
05-1506-42-06.01	SOP to be notified of decision re: scrutineer	A. Admiraal
05-1506-42-05(a)	Letter to the organisers of Outback Classic Trial.	C.Gray