

**Minutes of the Meeting of the SA Rally Panel held on the  
16<sup>th</sup> of March 2015 in the CAMS SA/NT State Office Conference Room  
3/43 King William St, KENT TOWN, SA**

<b>Present:</b>	A. Admiraal	Chairperson
	C. Gray	Secretary
	B. Lowe	WACC (arrived 8.10pm)
	D. Collins	State Council Representative (arrived 7.45pm)
	T. Franklin	ACRM
	W. Mason	SDCC
	D. Langfield	SCCSA (arrived 7.50pm)
	M. Smith	Series Checker
	R. Blakemore	Course Checker
<b>Apologies:</b>	H. Ryan	ARCom
	H. Nott	SDCC
	G. Brown	SEAC
	A. Raggatt	WACC
<b>Visitors:</b>	M. Clements	Board Member
	I. Stanelis	Scouts Rally SA
	R. Jones	Scouts Rally SA
	S. Atkinson	WACC
	M. Tillett	SDCC
	L. Coleshill	WICEN
	P. Hutchins	SM
<b>Absent:</b>	A. Dunn	Past Chairperson
	P. Kidsley	
	J. Lange	Series Results Checker

**05-1503-42-01      Opening**

The Chairman opened the meeting at 7.31pm and welcomed Panel Members and visitors.

Due to the large number of apologies by 'voting' panel members, casting votes were distributed as follows:

- H. Nott to M. Clements
- H. Ryan to M. Clements
- A. Raggatt to D. Collins

**05-1503-42-02      Visitor Reports**

The Panel heard from the 3 visiting 'Clerks of Course' from the 3 events to be held this year, S. Atkinson from WACC, M. Tillett from SDCC and I. Stanelis from Scouts Rally of SA.

Each spoke to the Panel about their respective event, outlining current plans and expectations. Discussion was held about their foreseeable outcomes, along with any concerns about documentation issues.

P. Hutchins presented with the letter from SMCSA  
Motion: That SMCSA is recognized as an eligible club on the SARP and that their delegate is P. Hutchins

**Moved:** M. Clements      **Seconded:** M. Smith      **Carried**  
J. Lange to issue form and make changes on website

L. Coleshill from WICEN spoke to the delegates, with information about the services available from their members and network. They have new technology available to assist the clubs with comms during events.

05-1503-42-03

**Minutes of Previous Meeting**

The February minutes as tabled with amendments are accepted as a true and accurate reflection of the meeting held.

**Moved:** M. Clements      **Seconded:** H.Ryan      **Carried**

**The Chair has asked that Minutes are distributed & checked prior to meetings (via email) and voted upon electronically.**

05-1503-42-04

**Business Arising From These Minutes**

05-1503-42-04.01

**Actions completed**

Minute No	Action	By
05-2209-42-05(a).03	Scoring at ROSA – Complete	J. Lange
05-1502-42-06.01	Conditions Document/Championship Documents New logos have been developed and approved. Please ensure that we are all using the correct logos. The light blue car for SARP The dark blue car SARC The red car for SARSP All documents have been issued to State Council. An alteration to the RallySprint on line application form is required	J. Lange

05-1502-42-04.02

**Actions ongoing**

Minute No	Action	By
05-1011-42-06.04	TRE event appearing in 2015 Calendar that has not been submitted to the SA Rally Panel for Review and approval. Listed as being organised by the Rally Sport Club of SA (RSCSA). RSCSA delegate was unaware of this event. Will enquire with the club for additional information and report back to the Panel electronically. <b>16/03/15 Ongoing</b>	A. Clarke
05-1011-42-07.01	ARC regulations and scrutineering forms were obtained from ARCOM and discussed. Documents need to be circulated to the Panel for further discussion over the coming weeks <b>16/03/15 Ongoing</b>	A. Dunn H. Ryan
05-2209-42-07.05	draft document on FIV – this will be continuous in preparation for 2016 <b>16/03/15 Ongoing</b>	H. Ryan
05-1407-42-07.03	Need to start working on end of season event. Please have a think about and come up with some ideas. Wayne and Cass to look into some ideas for a potential ideas for dinner/presentation 16/03/15 C. Gray investigated one option – too far. A. Admiraal suggested that we use the Edinburgh Hotel “Victoria” room. This would be more than suitable. 2 Dates have been selected Wed 15 <sup>th</sup> of April & Fri 17 <sup>th</sup> of April. He will contact the venue to see if it is available. C. Gray to set up invites etc.	All delegates
05-1407-42-08.01	Evaluation Form. Create Rally version <b>16/03/15 Ongoing</b>	M. Smith





05-1206-42-07.2	<p>Contact Laurene for information on who created previous honour board. Speak to external parties if necessary.  <b>11/11/13</b> Quotes have previously been sought. H. Ryan to endeavour to find and table at next meeting  <b>09/12/13</b> Ongoing  <b>17/03/14</b> Work to continue once other important issues sorted.  <b>14/04/14</b> T. Franklin has had quote for 12mths. Quote to be re sent to panel.  A. Dunn permission to action  <b>Moved:</b> A. Admiraal <b>Seconded:</b> R. Marratt <b>Carried</b>  <b>12/05/14</b> Still waiting on quote  <b>16/06/14</b> Quote received. To be discussed next meeting  <b>22/09/14</b> Keep existing format for board (same as previous)  <b>Moved:</b> R. Marratt <b>Seconded:</b> A. Admiraal <b>Carried</b>  Need CAMS badge (logo) – which one?  T. Franklin Quote \$506 inc GST  Need invoice produced straight away  A. Dunn will order  <b>12/01/15</b> Ongoing  <b>09/02/15</b> Ongoing  16/03/15 T. Franklin to follow this up. Board has been ordered.</p>	A. Admiraal T. Franklin
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**05-1503-42-05(a)**

**Correspondence In**

Letter from SMCSA– application for recognition as an eligible club on the SARP, P. Hutchins nominated as their representative

**05-1503-42-05(b)**

**Correspondence Out**

Letter to State Council re: Classic Adelaide.

**05-1503-42-05(c)**

**Electronic Decisions**

Nil

**05-1503-42-07**

**Reports**

05-1503-42-07.01

Scrutineering

- No report this meeting

05-1503-42-07.02

ACRM

- No report this meeting

05-1503-42-07.03

Promotions

Sub Committee: C. Gray, D. Langfield, M. Smith  
Begin with working on obtaining banners & posters prior to 2015 Launch/2014 Presentation Dinner  
Investigate web & social media platforms.

05-1503-42-07.04

ARCom

- M. Clements advised the Panel of the details of the latest meeting details. M. Selley has been appointed as the SA Representative. He has since forwarded an email to the Panel with the details of the last meeting.  
Discussion was also held in regards to the Classic Adelaide event (October 2015). They are yet to apply/notify to ARCom or SARP

of their intentions to run this. Letter to be written to State Council outlining the Panel's concerns.  
 Future training for checkers has been highlighted.  
 Discussion about a 'council liaison' has also been highlighted with ARCom. Panel discussed at length whether this is something that we need to implement.

05-1503-42-07.05

Checker's Report

- No Report.

05-1503-42-07.06

Finance

- A.A to report next month

05-1503-42-07.07

Scouts Rally of SA

- Ivar and Ryan attended tonight's meeting. Plans are on schedule. They are aware of the implications of the Classic Adelaide event being scheduled a week prior. Slight modifications to stages have been included to lessen the impact to residents of the area. Entries have opened. More work on recruiting officials is required. Assistance will be sought via CAMS office.

**05-1503-42-06**

**General Business**

05-1503-42-06.01

Conditions Document/Championship Documents  
 New logos have been developed and approved.  
 Please ensure that we are all using the correct logos.  
 The light blue car for SARP  
 The Dark Blue car SARC  
 The Red car for SARSP  
 All documents have been issued to State Council.

- \*\*\* An alteration to the RallySprint on line application form is required  
 Several members have identified a few issues with web forms – can everyone please test and give feedback to Jason??

**05-1503-42-08**

**Any Other Business**

The Chairperson thanked all members for their contributions to this evenings meeting.

Meeting closed at 10.10pm

***Next Meeting Notification***

The next meeting of the SA Rally Panel will be held on Monday the 13<sup>h</sup> of April (due to the Easter Long Weekend) commencing at 7.30pm.

**Actions Arising From These Minutes**

<b>Minute No</b>	<b>Action</b>	<b>By</b>
<b>05-1503-42-05(a)</b>	Forward form to SMCSA/P Hutchins & inform J.Lange (email/website)	<b>A. Admiraal</b>
<b>05-1503-42-07.03</b>	Promotional material to be developed Banners/posters etc.	<b>Promo Subcommittee</b>
<b>05-1503-42-07.04</b>	Letter to State Council re: Classic Adelaide event	<b>A. Admiraal</b>
<b>05-1503-42-07.07</b>	Scouts Rally of SA – assistance contacting officials via database at CAMS office.	<b>M. Smith</b>