Minutes of the Meeting of the SA Rally Panel held on the 15th of June 2015 in the CAMS SA/NT State Office Conference Room 3/43 King William St, KENT TOWN, SA

Present:	A. Admiraal C. Gray G. Brown T. Franklin H. Nott P. Hutchins W. Mason H. Lowe B. Lowe	Chairperson Secretary SEAC (on phone link up) ACRM SDCC SMCSA SDCC WACC (Proxy for A. Gooley) WACC
Apologies:	W. Mason A. Dunn D. Langfield M. Selley J. Lange P. Kidsley	SDCC – Proxy to M. Clements Past Chairperson SCCSA ARCom Series Checker SMCSA
Visitors:	M. Clements H. Ryan I. Stanellis R. Jones F. Wood	Board Member Dedicated Rally Car Rep. Scouts RoSA Scouts RoSA YO Coordinator

05-1506-42-01 Opening

The Chairman opened the meeting at 7.30pm and welcomed Panel Members and visitors.

05-1506-42-02 Visitor Reports

Ivar and Ryan updated the panel with the progress of the Scouts RoSA event. They presented a new charity incentive for drivers/teams. Posters were presented outlining the programme, their charity is Childhood Cancer. The stages are set, regulations are online, but concern is still for number of registered officals. Felicity Wood from the YO (Young Officials Team) spoke to the panel

about the progress of the initiative. She has met with WACC to discuss the programme, of which it has been well received. It was outlined what kind of jobs the kids can do and what they will experience. The programme has the potential to run at Scouts RoSA.

05-1506-42-03Minutes of Previous Meeting
The April minutes as tabled with amendments are accepted as a true
and accurate reflection of the meeting held.
Moved: B. LoweCarried

05-1506-42-04 Business Arising From These Minutes

05-1506-42-04.01 Actions completed			
Minute No	Action	Ву	
05-1504-42-07.03	Posters – presented – to be printed and distributed.	A.Admiraal	

05-1506-42-04.02	Actions ongoing	
Minute No	Action	Ву
05-1011-42-	ARC regulations and scrutineering forms were obtained from ARCOM and discussed. Documents need to be circulated to the Panel for further discussion over the coming weeks 11/04/15 Discussion 15/06/15 Ongoing	A. Dunn H. Ryan
05-2209-42-07.05	draft document on FIV – this will be continuous in preparation for 2016 11/05/15 Ongoing 15/06/15 Ongoing	H. Ryan
05-1407-42-08.01	Evaluation Form. Create Rally version 11/05/15 Ongoing 15/06/15 Ongoing	M. Smith
05-1205-42-06.01	 New sponsors for the 2015 Championship: We currently have 1 with another 2 potential sponsors have been identified by B. Lowe and H. Nott. 09/02/15 Ongoing B. Lowe and A. Admiraal to investigate further with a potential sponsor. 11/05/15 Due to restrictions, re evaluation is required as to who can 'sponsor' on what level. Discussion held and decision to look into other avenues. 15/06/15 This sponsorship is not achievable due to restrictions. We will need to seek other areas of sponsorship for 2016 	A. Admiraal B. Lowe
05-1703-42-08.1	Two plaques are needed for Clerk of Course perpetualtrophy11/05/15 Ongoing15/06/15 Ongoing	A. Dunn
05-0909-42-07.8	 Check with CAMS whether or not amounts received 10/02/14 Has been followed up with CAMS. Finance report still shows no amounts. 17/03/14 no road repair fund or trophy fund money from CAMS/events to panel. A. Dunn has email from CAMS that invoices are to be sent subject to confirmation of certain details. Panel member were asked in Jan/Feb to check with club treasurers whether or not clubs were invoiced correctly or invoiced at all. In progress. 14/04/14 Interest for road repair and radio funds has been received from CAMS. Payments of SARC series registration have also been received. Still waiting on other figures from CAMS 12/05/14 Ongoing. Still waiting on CAMS. 16/06/14 Still no response from CAMS. Eugene will be following up. Perhaps contact Sandra. A. Admiraal to follow up. 14/07/14 See Finance Report - A. Admiraal rang Sandra (CFO) from CAMS. Hand balled back to Laurene. Talk to Laurene so can go back to Sandra. Invoices never went out. Still no finance report. Makes 3 months without report now. Used to get report every month even if was no change. 11/08/14 CAMS have recognised problem. Currently handballing between each other. No Invoices to clubs 22/09/14 Ongoing 10/11/14 05-1011-42-07.06 A. Admiraal has been in discussions with CAMS regarding the current financial statements. The detail in the documents is difficult to understand as there is limited detail. He has asked CAMS for more detailed information to be made available to 	A. Dunn A.Admiraal

	enable accurate reconciliation of the accounts and	
	outstanding invoices.	
	08/12/14 05-0812-42-07.06 CAMS will not invoice until	
	we sort it out as nothing to base upon	
	12/01/15 Ongoing	
	16/03/15 A. Admiraal to contact respective clubs in	
	regards to invoices.	
	In regards to this issue, it has been raised that there is	
	the need for the panel to introduce the position of Finance	
	Officer. Jason Lange offered to fill this position.	
	Motion: Create the position of Finance Officer – non	
	voting position.	
	Moved: M. Clements Seconded: P. Kidsley Carried	
	11/05/15 Invoices and balances are to be re checked	
	prior to any further discussion.	
	15/06/15 Invoices & receipts were presented.	A.Admiraal
	Issues with numbers of entrants as per the invoices was	J.Lange
	raised (due to nature of the event) SEAC & SDCC to be	
	notified and new invoices to be issued.	
	WACC have presented their invoices along with receipts	
	from CAMS.	
	Motion: To accept the following to be accurate:	
	Invoices: 10156357, 10166410, 10166408, 10166416	
	Invoices: 10166409 & 10166407 need to be rechecked	
	by the clubs who have issued them.	
	Motion: Due to SDCC not drawing from the Road Repair	
	Fund (in the previous event) and having paid into it as per	
	rules, that their invoice is paid in full.	
	Moved: B. Lowe Seconded: P. Hutchins Carried	
	Motion: If the WACC Invoice is correct, pay it back	
	Moved: P. Hutchins Seconded: W. Mason Carried	
05-1206-42-07.2	Contact Laurene for information on who created previous	A. Admiraal
	honour board. Speak to external parties if necessary.	T. Franklin
	11/11/13 Quotes have previously been sought. H. Ryan to	
	endeavour to find and table at next meeting	
	09/12/13 Ongoing	
	17/03/14 Work to continue once other important issues	
	sorted.	
	14/04/14 T. Franklin has had quote for 12mths. Quote to	
	be re sent to panel.	
	A. Dunn permission to action	
	Moved: A. Admiraal Seconded: R. Marratt Carried	
	12/05/14 Still waiting on quote	
	16/06/14 Quote received. To be discussed next meeting	
	22/09/14 Keep existing format for board (same as	
	previous)	
	Moved: R. Marratt Seconded: A. Aadmiral Carried	
	Need CAMS badge (logo) – which one?	
	T. Franklin Quote \$506 inc GST	
	Need invoice produced straight away	
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	A. Dunn will order	
	A. Dunn will order 12/01/15 Ongoing	
	12/01/15 Ongoing	
	12/01/15 Ongoing 09/02/15 Ongoing	
	12/01/15 Ongoing 09/02/15 Ongoing 16/03/15 T. Franklin to follow this up. Board has been	

05-1506-42-05(a)	Correspondence In Letter from Classic Outback Trial, dates for 2016 event (17-24 th June) Letter from Festival Rally. Event has been withdrawn SOP – Scrutineer "Log Book" minimum requirements.
05-1506-42-05(b)	Correspondence Out Nil
05-1506-42-05(c)	Electronic Decisions Nil
05-1506-42-06	Reports
05-1506-42-06.01 05-1506-42-06.02 05-1506-42-06.03	Scrutineering ACRMNo Report this meeting No report this meetingPromotionsPosters have been finalized. Printing to been done and distributed prior to Roberstown Rally.
05-1506-42-06.04	ARCom We have had a request from ARCom for nominations for potential Clerk of Couse for WRC at Coffs Harbour 'replacements'
05-1505-42-06.05	<u>Checker's Report</u> SARRS – discussion was held regarding current Series Regulations. There seems to be confusion regarding Classes. It will be encouraged that future event organisers are to document the different type of Classes prior to the event. This should lessen the incidents of incorrect Classes being chosen. Awards – Trophies from 2014 to be presented at the next Rallysprint event. Tynan Brice Trophy – Class Trophy & Clubman Trophy need to be organised and issued. Perpetual Trophy – to be issued in 2016
05-1506-42-06.06	<u>Finance</u> Invoices/Receipts for Road Repair Fund & Trophy Fund were presented Statements as to current funds available were discussed.
05-1506-42-06.07	Scouts Rally of SA I.Stanellis updated the Panel as to the event's current proceedings.
05-1506-42-07 05-1506-42-07.01	General Business State Officiating Panel have requested the minimum requirements that SARP would expect from a scrutineer who is issuing vehicle Log Books would be. Discussion was held and it was ascertained that we would expect that they would be the holders of a CAMS Scrutineer's Silver licence. Moved: P. Hutchins Seconded: G. Brown CARRIED
05-1506-42-08	Any Other Business M. Clements – Mid Murray Motorplex has new roads. Looks good for next Rallysprint G. Brown – Vic Challenge, very good attendance.

The Chairperson thanked all members for their contributions to this evenings meeting. Meeting closed at 10.30pm

Next Meeting Notification The next meeting of the SA Rally Panel will be held on Monday the 11th of June commencing at 7.30pm.

Actions Arising From These Minutes

Minute No	Action	Ву
05-1505-42-07.06	Invoices to be paid or Clubs to be notified to check Invoices issued	A. Admiraal
05-1506-42-06.01	SOP to be notified of decision re: scrutineer	A. Admiraal
05-1506-42-05(a)	Letter to the organisers of Outback Classic Trial.	C.Gray